

MEETING NO. 3220
JOURNAL OF PROCEEDINGS
**BOARD OF TRUSTEES OF THE POLICE AND FIRE RETIREMENT SYSTEM
OF THE CITY OF DETROIT**
HELD THURSDAY, NOVEMBER 01, 2018

09:00 A.M.
RETIREMENT SYSTEMS' CONFERENCE ROOM
ALLY DETROIT CENTER, 500 WOODWARD; SUITE 3000
DETROIT, MICHIGAN 48226

TRUSTEES PRESENT

SHAWN BATTLE	EX/OFFICIO TRUSTEE/FIRE PREVENTION CHIEF/MAYOR'S DESIGNEE
MICHAEL F. BERENT	ELECTED TRUSTEE/FIRE
MARK DIAZ	ELECTED TRUSTEE/POLICE
ANGELA R. JAMES	EX/OFFICIO RETIRANT TRUSTEE/POLICE/MAYOR'S DESIGNEE
BRENDA JONES	EX/OFFICIO TRUSTEE/CITY COUNCIL PRESIDENT
CHRISTA MCLELLAN	EX/OFFICIO TRUSTEE/TREASURER
MEGAN S. MOSLIMANI	EX/OFFICIO TRUSTEE/CORPORATION COUNSEL /VICE-CHARPERSON
JOHN NAGLICK	EX/OFFICIO TRUSTEE/FINANCE DIRECTOR
JEFFREY PEGG	ELECTED TRUSTEE/FIRE/CHAIRPERSON
DEAN PINCHECK	ELECTED TRUSTEE/FIRE
JOHN SERDA	ELECTED TRUSTEE/POLICE
GREGORY TROZAK	ELECTED RETIRANT TRUSTEE/POLICE
STEVEN WATSON	EX/OFFICIO TRUSTEE/DIRECTOR OF FORECASTING AND ECONOMIC ANALYSIS-BUDGET DEPARTMENT/BUDGET DIRECTOR'S DESIGNEE

TRUSTEES EXCUSED

MATTHEW GNATEK	ELECTED TRUSTEE/POLICE
GEORGE ORZECH	ELECTED RETIRANT TRUSTEE/FIRE
PORTIA ROBERSON	EX/OFFICIO TRUSTEE/MAYOR'S ALTERNATE

ALSO PRESENT

David Cetlinski	Executive Director
Ryan Bigelow	Chief Investment Officer
TaKneisha Johnson	Administrative Assistant IV
Sean Gallagher	For General Counsel (via telephone)
Dr. Oscar King III	Board Lobbyist

STAFF EXCUSED

Kelly Tapper	Assistant Executive Director
Bruce Babiarz	Public Relations Advisor
Ronald King	General Counsel

CHAIRPERSON

JEFFREY PEGG

A verbal Roll Call commenced at 09:46 a.m. and Chairperson Pegg called the meeting to order.

Present at Roll Call: Shawn Battle, Michael F. Berent, Christa McLellan, John Naglick, Dean Pincheck, Gregory Trozak, and Steven Watson.

Re: Approval of November 1, 2018 Agenda

Michael Berent moved to approve the agenda dated **Thursday, November 1, 2018**. Gregory Trozak supported. The motion passed unanimously.

Re: Approval of DROP Retirement Applications

Michael Berent moved to approve the **DROP Retirements** as listed below. Gregory Trozak supported. The motion passed unanimously.

NAME, TITLE, DEPARTMENT	Tyrone A. Kemp – Police Sergeant - Police
RETIREMENT TYPE-PLAN	Drop - New
SERVICE CREDIT-EFFECTIVE DATE	19 07 03 – 09 12 18
NAME, TITLE, DEPARTMENT	Brandon A. Seed – Police Officer – Police
RETIREMENT TYPE-PLAN	Drop - New
SERVICE CREDIT-EFFECTIVE DATE	15 09 10 – 10 04 18
NAME, TITLE, DEPARTMENT	John Serda – Captain – NU POL UNI - Police
RETIREMENT TYPE-PLAN	Drop - New
SERVICE CREDIT-EFFECTIVE DATE	23 01 11 – 09 21 18
NAME, TITLE, DEPARTMENT	Steven A. Shank – Police Officer - Police
RETIREMENT TYPE-PLAN	Drop - New
SERVICE CREDIT-EFFECTIVE DATE	15 09 10 – 10 09 18

Re: Approval of HYBRID Retirement Applications

Gregory Trozak moved to approve the **HYBRID Retirements** as listed below.
Michael Berent supported. The motion passed unanimously.

NAME, TITLE, DEPARTMENT	Tyrone A. Kemp – Police Sergeant - Police
RETIREMENT TYPE-PLAN	Hybrid - Drop
SERVICE CREDIT-EFFECTIVE DATE	04 02 00 – 09 12 18

Re: Approval of RETIREMENT Applications

Gregory Trozak moved to approve the **RETIREMENT Applications** as listed below.
Michael Berent supported. The motion passed unanimously.

NAME, TITLE, DEPARTMENT	Gregory T. Turner – Sr. Fire Prevention Inspector - Fire
RETIREMENT TYPE-PLAN	Service - New
SERVICE CREDIT-EFFECTIVE DATE	24 04 19 – 08 30 18

RECEIPTS: The Board received the following receipts for Acknowledgment:

Cash Receipts
RSCD-PFRS Start Date: 10/15/2018
 End Date: 10/27/2018

Doc. Date	Module	Tran. Type	Doc. Nbr.	Description	R/C	Receipt
10/19/2018	CA	Cash Entry	000912	Mandatory Pension Contributions 10/19/18	R/C	97,609.34
10/23/2018	AR	Payment	000006	Employer Quarterly Match July 1 to September 30,	R/C	<u>4,622,582.58</u> <u>4,720,191.92</u>

Cash Receipts
RSCD-PFRS Start Date: 10/15/2018
 End Date: 10/27/2018

Doc. Date	Module	Tran. Type	Doc. Nbr.	Description	R/C	Receipt
10/11/2018	CA	Cash Entry		Loan Deduction Program 10/5/18		43,148.56
10/18/2018	CA	Cash Entry	000914	Loan Deduction Program 10/12/18 (\$95,688.35)	R/C	<u>95,688.35</u> <u>138,836.91</u>

Total Receipts 4,859,028.83

- **Trustee Brenda Jones entered the Boardroom at 09:49 a.m.**
- **Trustees Mark Diaz and John Serda entered the Boardroom at 09:51 a.m.**

Re: Approval of Disbursements

Michael Berent moved to approve the **Disbursement List** as outlined below.
Dean Pincheck supported. The motion passed unanimously.

Disbursements

Page: 1 of 2
Date: 10/29/2018 7:46 AM

Account	Payment Method	Currency	
HUNT VEND	ACH	US	
Vendor Name			
8x8 INC.	2244846	Phone System Services	1,353.82
CASTLELAKE V LP	102418	Capital Call	816,993.00
Cogent Communications, Inc.	100118	Internet Service	1,023.00
CRESTWOOD ASSOCIATES L.L.C.	INV038473	Acumatica Training & Implementation	150.00
CRESTWOOD ASSOCIATES L.L.C.	INV038688	Acumatica Training & Implementation	125.00
GREENFIELD ACQUISITION PARTNERS VIII	103018	Capital Call #4	938,793.00
PLANTE & MORAN	1589444	Additional Audit of GASB 68 Schedules for 6/30/17	6,950.00
THL CREDIT SELECT SERIES CLO EQUITY FUND	102418	Capital Call	1,469,319.34
UHY Advisors MI, Inc.	1268956	Professional IT Services for September 2018	8,437.50
UHY Advisors MI, Inc.	1268960	Professional IT Services for September 2018	43,912.50
ULTIMATE PARKING MANAGEMENT LLC	174791	Parking - November 2018	2,772.00
Cash Account/Payment Method Total:		11 Documents	3,289,829.16
HUNT VEND	CHECK	US	
Vendor Name			
BURGOYNE APPRAISAL COMPANY	101118	Regional Appraisal	3,000.00
CHRYSALIS CONSULTING, LLC	22570	Consulting Services 7/1/18-7/31/18	1,042.50
CHRYSALIS CONSULTING, LLC	23211	Consulting Services 9/1/18-9/30/18	5,564.17
COMCAST	101718	High Speed Internet	182.95
FEDEX	6-325-72501	FedEx Mailing	25.00
FEDEX	6-333-53707	FedEx Mailing	25.87
FEDEX	6-340-49750	FedEx Mailing	25.99
GRAPHIC SCIENCES, INC	0148152-IN	Software Renewal	3,557.42
IRON MOUNTAIN	155278	Data Domain Service	2,578.80
IRON MOUNTAIN	201715813	Storage CDs	732.32
Iron Mountain Records Management	AGCC256	Records Storage	1,618.52
OFFICE DEPOT	217092713001	Office Supplies	37.23
OFFICE DEPOT	217092714001	Office Supplies	69.60
HUNT VEND	CHECK	US	
Vendor Name			
PROVIDENCE OCCUPATIONAL HEALTH PTNRS	330113	Disability Re-Exam Fee	225.00
QUILL CORPORATION	1733098	Office Supplies	347.50
QUILL CORPORATION	1755871	Office Supplies	21.10
QUILL CORPORATION	1791143	Office Supplies	18.00
RACINE & ASSOCIATES	12368	DPF v. Paramount 7/1/18-7/31/18	3,110.22
RACINE & ASSOCIATES	12384	DPF v. Paramount 9/1/18-9/30/18	2,718.22
WELLS FARGO VENDOR FINANCIAL SVCS, LLC	101149153	Printer Maintenance	129.11
XEROX	094761214	Printer Maintenance	28.30
Cash Account/Payment Method Total:		21 Documents	25,057.82

* Payment amount is estimated based on the effective date 10/29/2018

***The Board of Trustees engaged in discussion regarding various items on the Disbursement list.**

➤ **Trustee Angela James entered the Boardroom at 09:54 a.m.**

Re: Approval of Refunds (Accumulated Contributions)

Mark Diaz moved to approve the **Refunds/Accumulated Contributions** as outlined below John Serda supported. The motion passed unanimously.

LIST NUMBER 3759 - \$462,816.75

LIST NUMBER 3760 - \$244,323.81

****The Board of Trustees engaged in discussion regarding the Accumulated Contributions.***

Re: Approval of the Frozen Defined Contribution Plan/ Employee Loan Program

Mark Diaz moved to approve the **Frozen Defined Contribution Plan/ Employee Loan Program** as outlined below. Michael Berent supported. The motion passed unanimously.

LIST #1 10/25/2018 – \$73,514.00

LIST #2 11/01/2018 – \$164,712.00

Re: Approval of Minutes/Journal of Proceedings No. 3214 – (09/20/2018)

Gregory Trozak moved to approve the **Minutes/Journal of Proceedings No. 3214 (09/20/2018)** Angela James supported. The motion passed unanimously.

Re: Approval of Minutes/Journal of Proceedings No. 3216 – (10/04/2018)

Gregory Trozak moved to approve the **Minutes/Journal of Proceedings No. 3216 (10/04/2018)** Angela James supported. The motion passed unanimously.

EXECUTIVE DIRECTOR'S REPORT

Executive Director, **David Cetlinski**, addressed the following with the Board of Trustees:

- 2019 Schedule of meeting dates
- Request for information from Lieutenant Cavin of Detroit Police Legal Department

Re: Authorization for release of Information

John Naglick moved to authorize the request for information as requested by the Detroit Police Legal Department. Mark Diaz supported. The motion passed unanimously.

CHIEF INVESTMENT OFFICER'S REPORT

Chief Investment Officer, **Ryan Bigelow**, in addition to his written report, discussed the following matters with the Board:

- Recap of Police and Fire Investment Committee meeting that was held on Monday October 22nd, 2018.
 - Mr. Bigelow delivered recommendations via his written report that will require approval at the Board's next meeting.
- Wilshire Consultants will be in attendance at the Board's next meeting on November 15th, 2018

➤ ***Trustee Megan Moslimani entered the Boardroom at 10:09 a.m.***

Open Forum

Chairperson Pegg opened the meeting for public discussion:

Member Chris Baumann addressed the Board regarding the following:

- DROP Program questions

Retiree Andre' Branch addressed the Board regarding the following:

- Lump sum payout of pension

GENERAL COUNSEL'S REPORT

Sean Gallagher, for General Counsel, discussed the following matters with the Board:

- Chapter 9 Bankruptcy Case No. 13-53846
 - Stipulation granting 3rd extension
- Investment related FOIA request from Zach Cziryak of Financial News.com
- Investment related FOIA request from William Dubbs
- Investment Committee Legal Report Index

Re: Entering Into Closed Session

Resolution Moved By: Trustee Serda – Supported By: Trustee Jones

WHEREAS, the Retirement System is subject to the limitation of the Open Meetings Act (“OMA”) being MCL 15.261 et seq. and has adopted a resolution on October 24, 2012 relative thereto; **THEREFORE BE IT**

RESOLVED, that the Board enters into Closed Session for the purpose of discussing Attorney-Client Privileged matters regarding the following: Medical Director's Report. A Roll Call Vote was taken as follows:

Yea – Battle, Berent, James, Jones, Mclellan Moslimani, Naglick, Pincheck, Serda, Trozak, Watson and Chairperson Pegg - 12

Nay – None

The Board entered into **Closed Session** at 11:24 a.m.

➤ ***Trustee Steven Watson excused himself from the Boardroom at 11:30 a.m.***

Re: Open Session

Resolution Moved By: Trustee Mclellan – Supported By: Trustee Serda

RESOLVED, that the Board come out of Closed Session.

The Board returned to **Open Session** at 11:40 a.m.

INITIAL DISABILITIES:

Re: Reginald Thomas

Resolution Moved By: Trustee Pincheck Supported By: Trustee Mclellan

RESOLVED, that the report of the Medical Director on the case of **Reginald Thomas** be **ACCEPTED**, and **FURTHER BE IT**

RESOLVED, that based on the recommendation of the Medical Director, the Board **APPROVE** the application for a **Duty Disability Retirement** filed for **Mr. Thomas** with a **re-exam in one year**:

Yea – Battle, Berent, James, Jones, Mclellan Moslimani, Naglick, Pincheck, Serda, Trozak, and Chairperson Pegg - 11

Nay – None

Re: Return to Work Request: Brent Gilbert

Resolution Moved By: Trustee Pincheck Supported By: Trustee James

RESOLVED that in accordance with the recommendation of the Medical Director, the following be **RETURNED TO WORK** and removed from the System's Disability retirement payroll as of the date they return to work:

Brent Gilbert

Yea – Battle, Berent, James, Jones, Mclellan Moslimani, Naglick, Pincheck, Serda, Trozak, and Chairperson Pegg - 11

Nay – None

NEW BUSINESS/OLD BUSINESS

- **Special Police and Fire Investment Committee meeting will be held on Monday November 5th, 2018 at 12:00 p.m.**

POLICE AND FIRE RETIREMENT SYSTEM
CITY OF DETROIT
ADJOURNMENT

MEETING NO. 3220
NOVEMBER 01, 2018

Brenda Jones moved to adjourn meeting #3220. Angela James supported.

Chairperson Pegg adjourned the meeting at 11:47 a.m. The Board's next meeting is scheduled for **Thursday, November 15th, 2018**, at 09:00 a.m. in the Retirement Systems' Conference Room, 500 Woodward Avenue Suite 3000; Detroit, Michigan 48226.

RESPECTFULLY SUBMITTED,



David Cetlinski, Executive Director